



Meeting Minutes

Date of Meeting: Tuesday 11th June 2019

Agenda Item	Detail	Decision / Action
Welcome and attendees	<p>PC Attendees: Shona Ulrichsen, Charlotte Tindall, Kirsty Pirrie, Sheona Craig, Gilian Watt, Andy Robertson</p> <p>Alva Academy: Maggie Brown, Nat McDowell, Alan Forrester</p> <p>Parents: Jayne Robson</p>	
Apologies for absence	Andy Witty, Tracey Smiley, Michael Grassom, John Baxter	
Approval of last minutes	<ul style="list-style-type: none"> • The minutes of the last meeting [21st March 2019] were approved. The following amendments to action points were made: <ul style="list-style-type: none"> ○ Parent council to have a proactive consultation in the autumn term [as opposed to this summer term] re parent communication. ○ CT to check that Friends of Alva Academy email address is on school website. 	
Treasurer Report	<ul style="list-style-type: none"> • The current balance is £6,122.21. • Still waiting for Council payment from last financial year [£380]. • EDF money to come in subject to funding from Awards for All Funding too. • Grant received for £5,000 for sound equipment. • KP to pay ties - £880. • Income to come in from Tillicoultry Gala and raffle. • Current approx unrestricted balance of £400. 	
HT Report	<p>HT report by Mr McDowell:</p> <ul style="list-style-type: none"> • Staffing – Mr McEwan has had major surgery and still recovering. Letter going out to pupils tomorrow to update parents. All being well, Mr McEwan will be back at work at the start of the new term in August. FOAA parents send their best wishes. • 3 staff returned from maternity leave. • 2 long-term absences not yet resolved. • 5 probationers to join Alva Academy – Biology, PE, Maths, Business Studies and Modern Studies/History. 	



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	<ul style="list-style-type: none"> • 2 appointments in English and a new Spanish teacher. • Excursions – Successful Battlefields trip recently returned. Poland and Paris trips currently away. • Rewards trip – taking place Wednesday of last week. • 150 pupils at County Sports today – Alva won – well done to all. • SQA Diet – no issues, all went smoothly. • Parental calendar – has been finalized for next term and will be on the school website just before the end of term. • 2 additional in-service days for 2019/20 – Tuesday 20th August 2019 and Friday 1st May 2020. • P7 Transition – Mrs Brown has been visiting primary schools more and P7 teachers have been at Alva too. There have been 2 additional Wednesday visits for transition: <ul style="list-style-type: none"> ○ Looking round school and doing a period of PE and Maths ○ Treasure hunt • 2 induction days have gone very well. Activity Days were not all sport, included Home Economics and using a microscope. OYCI – inflatables in hall and all children received a gift bag. • P7 parent tour by pupils this evening. Evaluation sheets handed out – school will feedback on results but overall very positive feedback so far. • Mrs Brown to take new S1 timetables out to schools before end of term. • New timetable – Few issues. A number of new subjects have been introduced, including Fashion and Textiles, Travel and Tourism, Sports Coaching, Early Education and Childcare and Foundation Apprenticeships. • Upcoming dates and events: <ul style="list-style-type: none"> ○ S1/2/3 award ceremony – Tuesday 18th ○ Prizegiving – Tuesday 25th ○ Blackpool rewards trip – Wednesday 26th ○ S6 Prom – Thursday 27th 	



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	<ul style="list-style-type: none"> ○ End of term - Friday 28th at 1pm ● Uniform consultation – to count votes from parents, staff and pupils and to update parents in letter going out this week. School has good relationship with Scotcrest and they are hoping to get blazer cost down to £22. ● A uniform swap and care box [bank of new items such as trousers, skirts and tights] were suggested. This was seen as a good idea, need to decide how best to action this. ● FOAA thanked all the DHTs for ensuring the school has run smoothly this last term in Scott’s absence. 	<ul style="list-style-type: none"> ● Decide how best to set up uniform swap and put together a care box.
Events/fundraising update	<ul style="list-style-type: none"> ● Tillicoultry Gala – all paid for but only Gillian and Kirsty can help on the stall. Although Gillian’s efforts are very much appreciated it was agreed that this fundraising does not work well and will not be done next year. ● Sumer prize raffle – there are enough prizes for a raffle. Tickets to be sold via FOAA Facebook page, prize giving and awards ceremony. ● £5,000 awarded through Barrs Charitable Trust for purchase of sound equipment. Currently looking at best deal available. ● £2,500 has been awarded from EDF subject to award from Awards for All funding [£10,000 – waiting to hear if successful during school holidays]. ● These funding awards are for parental engagement work – running parent workshops and recruiting and paying for a volunteer co-ordinator in school. 	
Parental engagement update	<ul style="list-style-type: none"> ● GDPR Policy – a draft policy was presented at the meeting. ● Clacks Parental Survey – national survey. Reminder to complete by 14th June to go out on Facebook and Groupcall. 	<ul style="list-style-type: none"> ● SU to send out draft policy with these minutes, to be approved at next meeting.



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	<ul style="list-style-type: none"> • Really great P7/S1 parental engagement this year, incorporated into transition. S1 Meet and Greet date will be 15th September. • SU raised the question about how we support parents of children who are not ASN but not mainstream. Could there be a focus group for these parents to meet? Just an idea. Creative conversations at Alva – SU attending to see if there is anything can be learnt from this. 	
AOB	<ul style="list-style-type: none"> • SU and CT to set FOAA meeting dates for 2019/20. • AGM will be in October. • SU thanked everyone for all their efforts over the last school year. 	
Date of next meeting	<ul style="list-style-type: none"> • Social evening – TBC 	